

# The HEIGHTS: Richmond Heights Community Center Direct Debit Authorization

I hereby authorize the City of Richmond Heights to transfer a monthly payment of \$\_\_\_\_\_ from my account. The debit will be processed the 15th day of each month. I give the financial institution named below the authority to debit my account as indicated. A \$10 activation fee is due at start of membership. A \$20 cancellation fee will be due to stop the membership at any time.

**Membership Rates:**

	<i><b>Resident</b></i> <b>Monthly</b>	<i><b>Nonresident</b></i> <b>Monthly</b>
Youth	\$13	\$20
Adult	\$20	\$35
Family	\$30	\$53
Senior	\$12	\$20
Corporate	\$20	\$28
Corp Fam	\$39	
<b>Employee Rates:</b>		
Family	\$8.33	\$14.17



The above fees do not include the \$10 activation fee or the \$20 cancellation fee. A voided check must be attached to process this application.

Applicant Name \_\_\_\_\_ DOB \_\_\_\_/\_\_\_\_/\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone \_\_\_\_\_ Day Phone \_\_\_\_\_

Financial Institution \_\_\_\_\_

**Guidelines/Important Information**

1. *This membership is a monthly membership. It will not expire or automatically cancel itself.*
2. This authorization is to remain in force until either party cancels it.
3. Our membership prices increase 1% each year on January 1. The monthly debit rate may also increase at this time to reflect those increases.
4. To assure proper processing, cancellations or change of bank information must be received by the 10th of the month if your debit is on the 15<sup>th</sup> of the month.
5. Cancellation requests must be in writing and submitted with all applicable permits. To cancel or change information, contact THE HEIGHTS: Richmond Heights Community Center at 8001 Dale Ave., Richmond Heights, MO 63117. You are still responsible for payment of the month in which you cancel.
6. To cancel a membership you must present a written cancellation notice in addition to the \$20 cancellation fee.
7. The City of Richmond Heights maintains the right to cancel this membership at any time.
8. Each occurrence of insufficient funds during the withdrawal process will result in a \$20 service charge. Membership privileges will be suspended until all delinquent charges are paid in full.

\_\_\_\_\_  
Signature of Account Holder Date

\_\_\_\_\_  
Authorized Personnel Date