CITY COUNCIL
CITY OF RICHMOND HEIGHTS
MISSOURI

REGULAR MEETING, June 5, 2017

A Regular Meeting of the City Council of the City of Richmond Heights, Missouri was held on Monday, June 5, 2017 at 7:30 p.m. in the City Hall Council Chambers at 1330 S. Big Bend Boulevard. The meeting was opened with The Pledge of Allegiance. Present were Mayor Jim Thomson, Council Members Matt Casey, Dan Sebben, Joan Provaznik, Megan Moynan, Ed Notter, Danny Hebenstreit, Reginald Finney and Rick Vilcek. Also present were Amy Hamilton, City Manager, and Ken Heinz, City Attorney.

PUBLIC HEARING

FY 2017-2018 Budget Presentation

Mayor Thomson opened the Public Hearing to present and hear public comment on the proposed Fiscal Year 2017-2018 Budget.

City Manager Hamilton stated the Fiscal Year begins on July 1 of this year ending in June 30, 2018 and presented a summary & overview presentation of the budget for upcoming year.

Ms. Hamilton reviewed the estimated revenues collected in the coming year, July 1-June 30 2018. As in previous years, she noted the sales tax is the highest revenue generator dominating by 45%.

Ms. Hamilton presented graphics showing the expected expenditures with Police and Fire, a major portion of expenditures and noted the non-departmental portion includes the trash contract for free waste pickup of trash, yard waste and is over $1 million expense every year.

Ms. Hamilton stated the graph also showed reflected inter-fund transfers and The Heights expenditures, some of the higher fund disbursements expected in the coming year.

Ms. Hamilton showed the projected Fund balances, stating the General Fund which is combined with the Fire Service Fund is healthy, and the combo is at 57% Fund balance. Ms. Hamilton reviewed the other Fund balances and noted they also reflected the savings for some large expenditures that we are preparing for, i.e. fire pumper, dump trucks, etc. Ms. Hamilton stated the Funds all reflect healthy fund balances.
Ms. Hamilton commented further on the health of the major funds and stated these balances also included such revenue from sale of city property to Menard’s, and the sale of the corner property. The figures also represented the costs of the new Public Works department.

Ms. Hamilton summarized by saying the City forecasts the sales tax and property tax to remain steady but realizes sales tax revenue is often affected by the volatility of the commercial market. Ms. Hamilton stated a new Fund, Police & Public Sales Tax will be instituted this year, bringing in revenue as it gets started. Ms. Hamilton stated the Use Tax revenue, 2017 being our first full year, is another newer revenue source and after sharing, realized over $250,000 this FY and noted that due to some of online retailers beginning to honor local use tax, this Fund may see a source of revenue increase.

Ms. Hamilton stated salaries and benefits consist of a large part of Fund expenditures. Ms. Hamilton stated the City is putting $1.25 million into the Capital Improvement Fund in order to start working on the design of Community Center renovation process. Ms. Hamilton reviewed the public infrastructure savings cited for street and sidewalk and other infrastructure needs and other non TIF-debt retirement expenditures that the City will be making in the coming year.

Ms. Hamilton stated in summary, the proposed budget continues the City’s ability to provide quality services while overall maintaining and exceeding the goal of holding reserve levels above the City’s minimum of 25%.

At approximately 7:40 p.m., with no further questions or comments, Mayor Thomson declared the Public Hearing, closed.

**REGULAR MEETING**

Mayor Thomson called the Regular Meeting to order at 7:41 p.m. All members were present.

**ANNOUNCEMENTS**

**District 2 Meeting**

Mr. Vilcek stated there will be a District 2 meeting on Saturday, June 10 at 10::00 a.m. at THE HEIGHTS.

Mayor Thomson thanked everyone for their efforts for working on the Veterans Memorial event; it was a fine celebration.

Mayor Thomson reminded everyone that Party on the Pavement will be held Friday, June 8 and Saturday, June 10 at THE HEIGHTS.
CITIZEN’S COMMENTS NO. 1

None.

APPROVAL OF MINUTES

Regular Meeting
May 15, 2017

Mr. Vilcek moved, Mr. Finney seconded, a motion for the approval of the minutes of the Regular Meeting of May 15, 2017. Carried unanimously.

CITY MANAGER’S REPORT

Liquor License petitions

Immacolata Church-managing officer change
QuikTrip-managing officer change
Helium Comedy Club-managing officer change
Noodles & Company-requests license to sell wine & beer

Ms. Hamilton stated the City has received notice of change of managing officers at Immacolata Church, QuikTrip and Helium Club which necessitates each applying for approval of new liquor license. Ms. Hamilton stated that Noodles & Company has applied for a license to sell beer and wine at their store on Hanley Road.

Mr. Vilcek moved, Mr. Finney seconded, a motion that the liquor licenses as submitted, be approved. Carried unanimously.

Ms. Hamilton stated the annual liquor license renewal requests will be coming to the next agenda.

Mullenix Project Update
Clayton & Brentwood Boulevard

Ms. Hamilton stated the Council had received a June 2 project update from Michael Mullenix, noting they had not been keeping up with the scheduled updates as required on the status of Phase II of their project on Clayton & Brentwood Boulevard.

Conor Pandl, a representative from Mullenix is here tonight to brief the Council on the status of the project.

Mr. Pandl offered apologies for not doing updates as required and will definitely come every four months to present status updates. Mr. Pandl stated they are committed and working with our Marriott representative about brand options, have
re-engaged their architect, tweaking designs to get costs down and are talking about actual brand and room layout.

Mr. Pandl stated they are working hard with talks with lenders and the architects and noted their equity partner has reaffirmed their commitment to the project. Mr. Pandl stated the plans are still for a high-end, up-scale hotel, 200 rooms and in the Marriott franchise brand.

Ms. Hamilton stated at the recent meeting with Mullenix, they did discuss the issue that if the project is not built by the end of this year, which is unlikely. Ms Hamilton stated the abatement is reduced automatically by $500,000 each year so Mullenix understands there is an impact from that standpoint.

Mr. Pandl stated they understand and are working to move forward.

Mayor Thomson stated that the City has been talking about this project since 2008 and is dismayed about the lack of progress and the absence of the quarterly reports. Mr. Thomson stated the next quarterly report is scheduled for July but suggested we skip July and ask that a report be scheduled for the August 21 council meeting and then get back on schedule in November.

Mr. Pandl agreed to present a status report in August.

CITY ATTORNEY’S REPORT

None.

Mr. Heinz requested a closed session for litigation and attorney/client communication.

BILLS PREVIOUSLY INTRODUCED

None.

INTRODUCTION OF NEW BILLS

Bill No. 5501; first reading
Fiscal Year Budget 2017-2018

Mr. Vilcek moved, Mr. Hebenstreit seconded, a motion for the first reading of Bill No. 5501. Carried unanimously. Bill No. 5501 was presented and read.

AN ORDINANCE ADOPTING A BUDGET OF ANTICIPATED CASH REVENUE AND CASH DISBURSEMENTS FOR THE GENERAL FUND, FIRE AND EMERGENCY SERVICES FUND, POLICE & PUBLIC SAFETY FUND, PARKS AND STORM WATER FUND, PARC-MAPLEWOOD POOL FUND,
POLICE DEPARTMENT POLICE & COMMUNITY TOGETHER (PACT) FUND, POLICE DEPARTMENT FEDERAL FORFEITURE FUND, JUDICIAL EDUCATION FUND (JEF), LAW ENFORCEMENT TRAINING (LET) FUND, POLICE OFFICER STANDARDS AND TRAINING (POST) FUND, BIOMETRIC INMATE SECURITY FUND, CAPITAL IMPROVEMENT FUND, REVOLVING EQUIPMENT REPLACEMENT FUNDS, PROJECT FINANCING FUNDS, SPECIAL OBLIGATION & BUILD AMERICA SPECIAL OBLIGATION BONDS FUND, CTS PROJECT FUND, TAX INCREMENT FINANCING FUNDS, SEWER LATERAL REPAIR FUND, AND MANHASSETT VILLAGE NEIGHBORHOOD IMPROVEMENT DISTRICT (NID) FUND OF THE CITY OF RICHMOND HEIGHTS, MISSOURI FOR THE FISCAL YEAR ENDING JUNE 30, 2018; APPROPRIATING THE AMOUNTS SET OUT FOR EACH ITEM OF GENERAL OPERATIONS, PROVIDING FOR THE PLANNING OF CAPITAL EXPENDITURES AND MAJOR PROJECTS, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH.

Bill No. 5501 was laid over to the next meeting.

RESOLUTIONS

Resolution No. 17-05
Reappoints Leslie McEntire & Connie Williams to Library Board of Trustees, term ending July 1, 2020.

Mr. Vilcek moved, Mr. Hebenstreit seconded, a motion for the reading of Resolution No. 17-05. Carried unanimously. Resolution No. 17-05 was presented and read.


Mayor Thomson asked for a vote of approval of Resolution No. 17-05. Carried unanimously with Councilmember Sebben abstaining. (Conflict of interest)

Mayor Thomson declared Resolution No. 17-05, approved.

Resolution No. 17-06
McKnight Road Sidewalk grant application (TAP Funds)

Mr. Vilcek moved, Mr. Finney seconded, a motion for the reading of Resolution No. 17-06. Carried unanimously. Resolution No. 17-06 was presented and read.
A RESOLUTION AUTHORIZING THE CITY OF RICHMOND HEIGHTS, MISSOURI, SUPPORTING THE GRANT APPLICATION TO BE PREPARED FOR THE FY 2018-2020 TRANSPORTATION ALTERNATIVES PROGRAM (TAP) FUNDS FOR MCKNIGHT ROAD SIDEWALK IMPROVEMENT PROJECT.

Mayor Thomson asked for a vote of approval of Resolution No. 17-06. Carried unanimously.

Mayor Thomson declared Resolution 17-06, approved.

Resolution No. 17-07
Brentwood Boulevard Corridor Bicycle & Pedestrian Access Study (TAP Grant Application)

Mr. Vilcek moved, Mr. Hebenstreit seconded, a motion for the reading of Resolution No. 17-07. Carried unanimously. Resolution No. 17-07 was presented and read.

A RESOLUTION AUTHORIZING THE CITY OF RICHMOND HEIGHTS, MISSOURI, SUPPORTING THE GRANT APPLICATION TO BE PREPARED FOR THE FY 2018-2020 TRANSPORTATION ALTERNATIVES PROGRAM (TAP) FUNDS FOR BRENWOOD BOULEVARD CORRIDOR BICYCLE/PEDESTRIAN TRAIL ROUTES STUDY.

Mayor Thomson asked for a vote of approval of Resolution No. 17-07. Carried unanimously.

Mayor Thomson declared Resolution 17-07, approved.

CITIZEN’S COMMENTS NO. 2

None.

MISCELLANEOUS BUSINESS

Deputy Mayor Appointment
Council Member Matt Casey

Mayor Thomson stated he wished to rotate the Deputy Mayor position and to appoint Council Member Matt Casey as Deputy Mayor. Mayor Thomson thanked current Deputy Mayor, Rick Vilcek for his support and standing in for him on occasion this past year.

Mr. Vilcek moved, Mr. Finney seconded, to appoint Matt Casey as Deputy Mayor. Carried unanimously. Mr. Casey abstained.
Closed session

At approximately 7:55 p.m., Mr. Casey, Mr. Finney seconded, a motion to hold a closed meeting with closed record and closed voting pursuant to Subsections (1), and (2), of Section 610.021, RSMo., 2010, in order to discuss in order to discuss legal actions, causes of legal action or litigation involving a public governmental body, and any confidential or privileged communications between a public governmental body or its representatives and its attorneys, AYES: Mr. Finney, Mr. Hebenstreit, Mr. Sebben, Ms. Moylan, Mr. Notter, Ms. Provaznik, Mr. Casey, Mr. Vilcek and Mayor Thomson. NAYS: None.

Mayor Thomson stated the Council would adjourn to closed session.

At approximately 8:23 p.m., Council returned to open session.

Adjournment

At approximately 8:24 p.m., with no further business to come before the meeting, Mr. Vilcek moved, Mr. Finney seconded, to adjourn. Carried unanimously.

Mayor Thomson declared the meeting, adjourned.

PATRICIA S. VILLMER
DEPUTY CITY CLERK

APPROVAL: